

**VILLAGE OF NEW GLARUS
POSITION VACANCY**

POSITION TITLE: Public Works Director

DESCRIPTION OF DUTIES:

- Working Director position, overseeing maintenance of Village streets, sewer and stormwater facilities, parks, and wastewater treatment plant
- Supervises three full-time employees, plus additional seasonal staff
- Develops and manages department operating and capital improvement budgets
- Operates a variety of light and heavy equipment, including front end loader, snow plow, jet truck, brush chipper, etc.

EDUCATION & EXPERIENCE REQUIREMENTS:

- Five years of experience in public works or related field with at least three years of supervision experience
- Associates Degree in civil or environmental engineering, construction management, or other closely related field
- Valid commercial driver's license in the State of Wisconsin
- Wisconsin DNR Wastewater Operator License or ability to obtain license

RESIDENCY REQUIREMENT:

Must reside within a 30-minute response time to the Village of New Glarus.

METHOD USED TO FILL POSITION: Candidate selection will be by open competitive process. A full position description and application form is available on the Village's website at: <http://newglarusvillage.com/government/employment> or at Village Hall, located at 319 2nd Street, New Glarus, WI 53574.

HOW TO APPLY: Application form may be obtained from the Village website, www.newglarusvillage.com. Application, cover letter, and resume should be sent to Lauren Freeman at administrator@newglarusvillage.com or dropped off at Village Hall located at located at 319 2nd Street, New Glarus, WI 53574.

COMPENSATION: Starting salary will be \$33 to \$36 per hour, based on experience, plus excellent benefits including participation in the Wisconsin Retirement System, competitive health and dental plan, 11 paid holidays, paid parental leave, and more.

CLOSING DATE: Position open until filled; review begins upon submittal.

THE VILLAGE OF NEW GLARUS IS AN EQUAL OPPORTUNITY EMPLOYER